



Central Bucks School District 1:1 Laptop Agreement

In exchange for the Central Bucks School District allowing the Student to use and possess a District-owned Laptop outside of school, we agree to the following:

1. The Student and Parent/Guardian acknowledge that the Laptop is the property of the school district and remains the property of the school district at all times. The Student and Parent/Guardian understand and agree that the Laptop, case, pen and charger are the property of the District and that the Student only has permission to install software as outlined in the Central Bucks School District Laptop Handbook. No stickers or personalization of the physical device is permitted.
2. The Student and Parent/Guardian acknowledge School Board Policy No. 815: Responsible Use of Electronic Resources, School Board Policy No. 224: Care of School Property, the Central Bucks School District laptop handbook, and understand and agree to abide by the procedures and rules set forth in these policies as well as this agreement. These documents are available online and updated periodically at: <https://www.cbsd.org/1to1>
3. The Student is encouraged to use the laptop outside of school. In exchange for the District permitting the Student to take the Laptop home, the Parent/Guardian agrees to pay the Technology Usage Fee¹.
 - a. The Fee is \$50 per student per year.
 - b. The Fee is reduced for families that are economically disadvantaged.
 - c. The Fee covers the following:
 - The use of the laptop for one school year
 - Filtering software for safe web surfing at home and school
 - Accidental Damage Protection (ADP)

¹ Incidents of abuse or intentional damage are not covered by the usage fee or ADP and may result in the full repair cost being billed to the Student and Parent/Guardian. Lost accessories such as power adapters and pens are not covered by the usage fee. Students will be able to purchase extra accessories.

4. Student will not permit individuals other than District personnel and their parent/guardian to access the Laptop. The Student agrees not to use or allow the Laptop to be used for any illegal reasons or other reasons prohibited by School Board Policy No. 815.
5. In the event the Laptop is stolen or otherwise not returned to the District while in the custody of the Student, the Student and Parent/Guardian agree they will be responsible to the District for the replacement cost unless a police report is timely filed. Lost or stolen Laptops must be reported to the school principal or designee within 48 hours and police reports must be provided to the District within one week. Failure to abide by these procedures will result in the full replacement cost being billed to the Student and Parent/Guardian.

6. The Student and Parent/Guardian understand and agree that they will not attempt any repairs on the Laptop and that damage must be reported to the school. The student will place a "Help Desk" ticket when deemed necessary, under the category of 1:1. The librarian will sign out a loaner device to the Student. It is important not to delay as one problem can lead to another if not solved right away. If your device is damaged, we will fix it or send it out for repair. Under no circumstances should you or anyone else take the device to a third party for repair.
7. The Student understands and agrees that at the end of the school year, upon the Student's withdrawal from the District, or upon request from the District, the Laptop and all accessories should be returned to the District in the same condition they were originally provided except for normal wear and tear as determined by the District. Failure to return the Laptop and accessories to the District in a timely manner or the continued use of the Laptop for non-school purposes without the District's consent may be considered unlawful possession of District property and the District may pursue legal remedies to obtain the Laptop or its value.
8. Student and Parent/Guardian understand and consent that the District may view Student files stored on the Laptop under the following circumstances:
 - a. Files left on the Laptop after the laptop has been returned by the Student to the District at the end of the school year;
 - b. In accordance with Policy 815, if the District has reasonable suspicion the Student is violating the law, District rules, or District policies, an Administrator may take custody of the Laptop to review Student files;
 - c. Teachers and other school personnel may help the student with locating files in the presence of and at the request of the Student.
9. Student and Parent/Guardian understand and agree if the District determines that the student failed to adequately care for the Laptop or violates District rules, policies, or this Agreement, the District may terminate the Student's ability to use the Laptop outside of school and the District may immediately repossess the Laptop. If the District determines the Student acted with intent to damage the District's property, the District may refer the matter to the appropriate authorities for civil, criminal and/or juvenile proceedings. Parent/guardian will be notified if the student fails to adequately care for the Laptop or violates District rules, policies, or this Agreement.
 - a. Other disciplinary measures may also be taken depending on the situation, including, but not limited to, restricting the use of personal software on the Laptop, disabling the camera or microphone, or restricting the list of accessible websites.
10. The District will not be responsible for unauthorized financial obligations incurred by student use of the Laptop.

I have access to and understand the terms and conditions in the following:

- School District 1:1 Laptop Agreement
- Central Bucks School District 1:1 Laptop Handbook
- School Board Policy 815: Acceptable Use of Electronic Resources
- School Board Policy 224: Care of School Property